

APPENDIX A

P.S.L.R.B. FILE
123-45-6789



Public Service
Labour Relations Act

Loi sur les relations de travail
dans la fonction publique

SUMMONS TO WITNESS TO ATTEND

TO: Mr. John Smith
ADDRESS: 1234 Laurier Avenue
Ottawa, Ontario
A1B 2C3

RE: References to Adjudication

BETWEEN
The Grievor
And
The Respondent

At the request of **Ms. Jane Doe, on behalf of the employer**, you are summoned to attend as a witness in a proceeding under the Act before an *adjudicator*, at a hearing to be held at **Federal Court, Ottawa, Ontario, on June 2, 2008 at 9:30 am**, and to remain until the hearing is concluded or you are otherwise excused by the person chairing the hearing, to give evidence under oath or solemn affirmation relevant to the matters in question in the proceeding.

Date: **May 20, 2008**

Issued by:

.....
Adjudicator/Board Member

NOTE: Your attention is drawn to section 248 of the *Public Service Labour Relations Act* which states:

248. A person who is summoned by the Board, an arbitration board, a public interest commission or an adjudicator to attend as a witness at any proceeding under this Act is entitled to receive fees and allowances for so attending equal to those to which the person would be entitled if summoned to attend before the Federal Court.